

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: August 9, 2017
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzaella, Sam Telford, Tim Deschamps & Tim McGlinchy. Commissioners Pablo Noguera and Paul Mazzuchelli were not in attendance.

.....

1. Mr. Day called the meeting to order at 11:18AM by declaring we had a quorum present. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were in attendance.

2. The minutes of July 12, 2017 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzaella, seconded by Mr. Telford.

3. The following payrolls were approved unanimously on a motion by Mr. Mazzaella, seconded by Mr. Telford:

July 8, 2017	\$23,879.01	July 15, 2017	\$24,949.79
July 22, 2017	\$23,435.51	July 29, 2017	\$24,336.52
Aug. 5, 2017	\$24,002.46		

4. Submitted FY/18 invoices for August 9, 2017 totaling \$197,131.61 (including payroll) were approved unanimously on a motion by Mr. Mazzaella, seconded by Mr. Telford.

5. **Work Schedule:** Tim M. reports that the crews are working the night shift as spray season is in full swing. As of 7:30am this morning we have had 15,015 requests for adulticide spraying, about a 2% increase over last year. We have serviced 14,651 of these requests leaving 364 (2%) outstanding. We have about 311 more requests at this time this year than we did last year. However, calls are decreasing and we are focusing much of our efforts on treating catch basins. The crews have been treating catch basins with overtime efforts being dedicated to towns surrounding Worcester. Shrewsbury also has been a featured target for treatment as it borders Worcester and has urban qualities especially along the city line. To date we have treated over 46,479 catch basins. All towns, with the exception of Westboro who treat their own, are having their catch basins treated to some degree. This includes treating nearly all the catch basins in late spring in the cities of Lowell, Gardner, Fitchburg, Marlboro and Leominster. We will soon begin to reapply to our cities. Tire collections have been sparse as a result of the facility move and

2017 Meeting Schedule:

the high volume of service calls. We collected 107 tires in Clinton on July 10. Totals to date for this program are 23,546 tires or 235.46 tons.

6. **Old Business:** Our building add/ren is ongoing: office staff were moved Friday June 14 to the West Main Street location, the office space has been cleared out, footings and foundation are in. Tim D received a construction schedule from the landlord with copies for Commission review; expected move back date is Feb. 1.

Tim D has calculated a budget estimate for FY19 at \$2,369,984, a 4.5% increase. The FY18 budget surplus may help to lower this figure. The FY18 spending plan is due today and was sent in a few days ago, the FY19 budget request is due August 18.

Frontier Precision has reached out about the notification system for our spray operations. We are hoping to have something to test within the next few weeks.

7. **New Business:** Tim D had a report on recent arbovirus activity in the state – 58 isolations of WNV in *Culex*, no isolations of EEE. No human or horse cases.

The telematics RFR has been awarded to Verizon, we hope to get rolling soon. Tim D anticipates a \$500-\$600 monthly cost, and an estimated \$6,000 one-time cost for hardware installation.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: Tim D will have information on staffing backfill positions and possible fleet purchases for the Commission in the next month or two.
9. No correspondences were received for Commission review.
10. Public comment – none (no public in attendance)
11. The meeting adjourned at 11:35PM. **Next meeting date is September 13, location 276 West Main St. Unit 8 Northboro.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Sept. 13, 2017

2017 Meeting Schedule:

January 11, February 8, March 8, April 12, May 10, June 7, July 12, August 9, **September 13**, October 11, November 8, December 13