

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONERS MEETING

DATE: December 20, 1990

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TIME: 12:00 Noon

PLACE: Project Headquarters, 111 Otis St., Northborough

Present: Malcolm Henry, Frank Perrin, Stephen Henry, Jeffrey Bean,
Richard Day, David Scott

1. The minutes of the November 29, 1990 Commissioners Meeting were reviewed and approved by unanimous vote.

2. The following payrolls were unanimously approved:

12/1/90	\$6508.75	12/8/90	\$6621.77
12/15/90	\$6628.80		

3. Invoices totaling \$3,142.39 were circulated and unanimously approved.

4. Malcolm Henry announced that his resignation from the Board of Commissioners had been accepted by the State Reclamation and Mosquito Control Board.

5. Frank Perrin was elected by unanimous vote to serve as Chairman of the Commission.

6. David reported that Water Management work is proceeding when the weather permits and major overhauls of the Ultra Low Volume Spray equipment is taking place when field crews are forced indoors.

7. Funds have not yet been transferred into our (KK) - Equipment Account as requested. These funds are necessary for the purchase of the computer system and upgrades to our pumping systems for the spray equipment.

8. We are currently renting a pressure washer on an as needed basis. We will further investigate a purchase when funds are available.

9. The landlord of our headquarters had new energy efficient lighting installed throughout the offices. Hopefully this will reduce our monthly electric bills.

10. The Northboro Fire Chief conducted an inspection of our facilities and has made several suggestions including the installation of a "Knox Box" and an alarm system which would be tied in directly to their computer. He will be sending David a letter outlining items which need attention. It was a unanimous vote of the Commission to support whatever changes are needed to bring our facilities to a status of safe fire prevention.

11. The Annual Report will take top priority after the first of the year. An effort will be made to get it to the member cities and towns as early as possible so that they will be able to review our work prior to establishing their Annual Meeting warrants.
12. Next Meeting January 17, 1991.
13. Meeting adjourned 1:35 P.M.

APPROVED:

A handwritten signature in blue ink, appearing to read "Frank J. Deen", is written over a horizontal line.

Chairman
C.M.M.C.P.