

# CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## Minutes of the Commissioner's Meeting

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Date: June 8, 1995

Time: 11:00 A.M.

Place: CMMCP District Headquarters, Northborough, MA

Present: Frank Perrin, David Scott, Jeffrey Bean, and Stephen Henry  
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1. The minutes of the May 10, 1995 Commissioners meeting were unanimously approved.
2. May 1995 invoices amounting to \$19,243.05 were unanimously approved.
3. The following payrolls were unanimously approved:

May 13, 1995	\$7,527.20
May 20, 1995	\$7,527.20
May 27, 1995	\$8,150.40
June 03, 1995	\$8,099.77

4. Report of the June 1, 1995 Reclamation Board Meeting: EOEA's Wetland Restoration Section (Christie Foote-Smith) came before the Reclamation Board looking for Project cooperation on specific wetland restoration projects. David felt there are very few (2-3) projects that CMMCP would be doing which fit her criteria. Most of the work she is looking to accomplish is in coastal wetlands. She will contract David regarding relevant wetland restoration work.

Essex County Mosquito Control Project's name has been changed to *Northeastern Massachusetts Mosquito Control and Wetland Restoration Project*.

The Reclamation Board also circulated several policies, one of which was out of state travel. Out of state travel and use of rental cars are to be approved by the Project Commissioners with notification to the Board in advance. They are also considering a policy to increase the reimbursement rate for use of personal cars from \$0.22/mile to \$0.25/mile.

5. Discussion of Rental Car: At the last conference David rented a vehicle to transport himself and project personnel from the airport to the hotel. It was also used to travel to conference related field trips; all personal usage was deducted from the submitted travel

expenses. A motion to accept David's travel expenses, including car rental charges, was unanimously approved.

6. Report on Lunenburg Town Meeting: At their annual Town Meeting they voted to stay in the Project (again). An Article to vote out of the Project has been proposed by the Finance Committee for the past five years, and each time Town Meeting votes to stay in. Someone got up and blasted the Finance Committee for bringing this issue before Town Meeting so many times and wasting everyone time. David feels that we may have seen the last of this issue for a while.
7. Report on the June 5, 1995 Dracut Town Meeting: The Dracut Town Meeting was continued to June 12, 1995 because of a lack of a quorum. Town officials are in favor of joining the Project. We will be updated as to the status of Dracut joining the Project at our next meeting.
8. Lease Update: David and the landlord are dealing with DCPO regarding the signing of the new lease. A DCPO representative came out to the Project and inspected the building and property. DCPO indicated that they were still concerned with several issues such as facility maintenance both inside and out and ADA issues (the building is not handicap accessible). The landlord cleaned up the outside of the building and indicated that he would be doing some interior improvements as well. ADA improvements remain an outstanding issue. Hopefully DCPO will sign the lease contract in the near future.
9. Jay Begin: Jay lost his driving license (for 30 days) due to three speeding tickets (on his own time, not Project time). The Project has a policy that permanent employees must have a valid drivers license. Because Jay is a valued employee with many years of reliable service, the Commission voted to continue his services during this period. Other Project personnel have indicated they will cover his evening work schedule. Jay will assist larvaciding during the day with another employee who will do the driving.
10. Work Schedule: Three new summer employees are on staff this month. A lot of calls are coming in now for spraying. Mosquito landing counts are half of what they were a year ago at this time. There doesn't appear to be much standing water up to this point in time.
11. Vehicle Update: Four S-10 pickup trucks with approximately 100,000 miles on them will be declared surplus. Repairs to keep them on the road is no longer cost effective. One of them will be transferred to the East Middlesex Mosquito Control Project (to be used for parts) and the others will be transferred to the MVMB surplus auction site at the Westboro State Hospital.



12. Pay Scale Review: All but two employees are at top step of their respective pay scales. It was voted to give Tim Welch a step increase and the other employee's salary increase will be considered at some future time (she has just recently started her employment with CMMPC).

The Commission voted to give the remaining permanent staff (including David) an across the board 4% cost of living pay increase.

Other means of payment incentives used in other agencies, such as employment longevity, are to be reviewed.

13. Old Business: David has obtained a Proclamation of Appreciation from the State Senate commemorating Ray Davis' 20+ years of service of mosquito control.
14. New Business: Frank Perrin handed out a Boston Globe article on the Dengue fever. This disease is carried by our friend the mosquito, and is currently found in Central America and Puerto Rico (and heading this way); sounds like a nasty disease.

A meeting notice for the 6/20/95 Massachusetts Mosquito Control Commissioners meeting was distributed. No CMMCP Commissioner will be able to attend due to previous commitments.

The meeting adjourned at 11:55 A.M.

Next meeting is July 13, 1995, 11:00 A.M. at CMMCP Headquarters, Northborough.

APPROVED: \_\_\_\_\_



Frank Perrin, Chairman, CMMCP

7-13-95

Date