

## CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

## Minutes of the Commissioner's Meeting

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Date: September 14, 1995

Time: 11:00 A.M.

Place: CMMCP District Headquarters, Northborough, MA

Present: Frank Perrin, David Scott, Richard Day and Stephen Henry

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1. The minutes of the August 10, 1995 Commissioners meeting were unanimously approved.
2. September, 1995 invoices amounting to \$3,177.97 were unanimously approved.
3. The following payrolls were unanimously approved:

|                   |            |
|-------------------|------------|
| August 12, 1995   | \$8,639.33 |
| August 19, 1995   | \$8,840.28 |
| August 26, 1995   | \$7,981.48 |
| September 2, 1995 | \$8,575.07 |
| September 7, 1995 | \$7,840.00 |

4. Work Schedule: Project personnel have done a few special events spraying but for the most part have finished adulticiding. Due to the drought the adult mosquito population is way down. The long term effect of this summer's drought is that there is no standing water and the ground is so dry it will absorb normal rain events.

Supplies of briquets and BTI will last through next Spring.

Project personnel are conducting water management activities in the Town of Blackstone.

5. Report on September 14, 1995 Superintendents Association Meeting: CMMCP was unable to send a representative to this meeting. Meeting was held in Bristol County. Discussed problems associated with the new payroll system. David doesn't feel this should be a big issue. Many of the bugs and inconveniences are being worked out. Attendees also discussed concerns and problems associated with the budget process as they've occurred over the years.

6. Report on September 13, 1995 Reclamation Board Meeting: The Board reviewed comments regarding the new payroll system.

Essex County Mosquito Control Project's name change came up again. Citizens of Towns which do not allow spraying are contacting the Project and hiring them to spray their property on a fee-for-service basis. This is setting up the precedent that those not in a Project may hire (for a fee) to have spraying done. It could also be said that Towns now in a Project may vote out, and hire the Project to spray when the Town feels it is necessary. CMMCP will draft a letter to the Board expressing concern regarding the long range implications of how Essex County is proposing to operate. These implications may affect all projects. David expressed his concerns to the Board earlier in the year; his concerns are becoming a reality.

7. Equipment Update: A bed is being installed on the new large truck purchased last fiscal year; it will be available soon. David and staff have prepared specifications for a heavy equipment trailer which has gone out to bid. This bid will be opened September 22, 1995. When David receives the additional funding (via the supplemental budget reflecting the inclusion of Dracut into the Project) he will request the replacement of 2-3 trucks.
8. DPH Award: David received correspondence from the Commissioner of the Department of Public Health informing the CMMCP of receipt of an award in appreciation of assisting DPH in carrying out its mandate to protect and improve the health of Massachusetts residents. David expects this is in response to the Projects assisting DPH during the EEE spraying a couple of years ago. David thinks the other Projects also received this award. The award will be issued on PH Day, September 21, 1995 at the State House on PH Day.
9. Lease Update: The lease still has not been finalized. The landlord and DCPO have agreed on the square footage to be leased. A verbal agreement has been reached to not require handicap access restrooms; a written agreement to this affect is being prepared. David and Chairman Perrin have corresponded to DCPO to move the lease issue. Another letter will be prepared by the Chairman.
10. NMCA Meeting: The NMCA will be held in Hyannis, MA on November 13-15, 1995.
11. Old Business: Tim Deschamps will be taking classes (on his own) at Northeastern University this semester. A brief discussion on how we can encourage Project employees to professionally better themselves.
12. New Business: As part of the lease agreement the landlord has proposed having an outside vendor come in and clean the offices twice a week (cost is \$65.00/week).

Stephen and David will work with National Cleaning, Northboro to prepare specifications for cleaning once a week to try and keep costs down. Spec's to include annual carpet cleaning, window washing and tile floor waxing.

Meeting adjourned at 12:15 P.M.

Next meeting is October 12, 1995, 11:00 A.M. at CMMCP Headquarters, Northborough.

APPROVED:



Frank Perrin, Chairman, CMMCP

1-18-96  
Date