

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: December 13, 2023
Time: 11:00 AM
Place: Conference call line, (508) 936-3638 1234#
Present: Roll call, present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Sam Telford, Tim Deschamps and Tim McGlinchy. Not present was Commissioner Pablo Noguera.

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1. Mr. Day called the meeting to order at 11:04AM by declaring we had a quorum present after roll call, and it was noted for the record the agenda was posted online on the CMMCP website on Dec. 8, 2023 at 7:37AM. 4 CMMCP Commissioners were in attendance on the conference call line, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operation Tim McGlinchy. No members of the public were present.

2. Public comment – none

3. The minutes of November 8, 2023 CMMCP Commissioner's meetings were accepted on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.

4. The following payrolls were voted unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Mazzarella.

Nov.11, 20231	\$12,700.00	Nov. 11, 2023	\$25,366.40
Nov. 18, 2023	\$25,366.40	Nov. 25, 2023	\$25,366.40
Dec. 2, 2023	\$25,366.40		

5. Submitted FY/24 invoices for Dec. 2, 2023 totaling \$155,266.49 (including payroll) voted unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.

6. **Work Schedule**: Tim M. reports that field crews have primarily been working on water management projects including stream cleaning throughout the districts. We have set a goal of a minimum of 2,500 feet of stream cleaning in each town and crews are working towards that goal. We have excavator jobs upcoming in Chelmsford, Wilmington, Hudson, Ashland, Holliston,

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Natick and Milford. We had an excavator job completed in Sherborn, with excavator prep work in progress in Natick. The beaver flow device planned in Devens is on hold waiting for parts and will be postponed until water temps increase next year. We have hand work projects completed in Leominster, Chelmsford, Northborough (2), Marlboro (2), Worcester and Milford. We have low impact jobs scheduled in Billerica, Chelmsford, Lowell, Tewksbury, Acton, Gardner, Bolton, Hudson (3), Marlboro, Northborough, Ashland, Natick, Westboro, Hopedale, Sturbridge (2) and Webster. From 11/9/2023 to 12/13/23 we have collected 46 tires in 7-member communities. Commissioner Mazzarella commented on the excellent water management work recently completed in Leominster, and Commissioner Day commented on the work done in Chelmsford has handled all the recent rainfall quite well.

7. **Old Business:** Tim D informed the Commission of the preliminary FY24 budget request, \$3,079,424, a 7.5% increase. Any new communities that join CMMCP can lower that estimate.

Tim D had an informational mailing sent out to the communities in southern Worcester County that had "Moderate" or "High" risk EEE designations in 2023.

8. **New Business:** The SRMCB will have a meeting on Dec. 19, 2023 at 11:00AM

There is a meeting scheduled on Jan. 9, 2024 at 2:00PM on the DEI Initiative.

We have received an invitation to present information on our program to the Central MA Public Health Network on Jan. 10, 2024 at 1:00PM. This group covers Auburn, Dudley, Oxford, Southbridge and Webster.

Tim D notified the Commission that Office Manager Ellen Holmes has announced she will leave service on Jan. 12, 2024. Tim M has begun to learn her duties, and the position will be posted once her resignation has been sent into Boston. The Commission wished her well and thanked her for her 12+ years of service to CMMCP. Tim D also announced he will be submitting his retirement papers within the next few weeks. He will inform the Commission of the exact date once it has been determined. The Commission requested his assistance during the transition period and Tim indicated ~~her~~ ^{he} would be available for any assistance that is required. Tim thanked

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the Commission for their support and friendship over the past years. The Commission thanked Tim for his dedication and service to CMMCP.

Tim M will be working with Boston on the EV First Initiative.

9. One correspondence was received for Commission review, a thank you from a resident of Sherborn on a water management project we did in his area.
10. Other business not anticipated by the Chair 48 hours in advance, as informational: none
11. The meeting adjourned at 11:28AM. The next meeting date is January 10, 2024 by conference call unless otherwise posted.

Approved: Richard J. Day
Richard Day, Commission Chair, CMMCP

Date: Jan 13, 2024

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