

**CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT**

**MINUTES OF THE COMMISSIONER'S MEETING**

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Date: March 13, 2024  
Time: 11:00 AM  
Place: Conference call line, (508) 936-3638 1234#  
Present: Roll call, present: Richard Day, Paul Mazzuchelli, Sam Telford, Dean Mazzarella, Tim McGlinchy and Frank Cornine.  
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1. Mr. Day called the meeting to order at 11:03AM by declaring we had a quorum present after roll call, and it was noted for the record the agenda was posted online on the CMMCP website in accordance to 940CMR 29.03(1)(c). 4 CMMCP Commissioners were in attendance on the conference call line, as was Interim CMMCP Executive Director Tim McGlinchy, and CMMCP Staff Biologist Frank Cornine. No members of the public were present.

2. Public comment – none

3. The minutes of February 14, 2024 CMMCP Commissioner's meetings were accepted on a motion by Mr. Mazzarella, seconded by Mr. Telford.

4. The following payrolls were voted unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

Feb. 15, 2024	\$48,642.73 (Vacation Buyout)		
Feb. 17, 2024	\$23,370.21	Feb. 24, 2024	\$22,750.00
Feb. 28, 2024	\$1,040.00 (Retroactive Pay Raise)		
Mar. 2, 2024	\$22,950.00	Mar. 9, 2024	\$20,852.80

5. Submitted FY/24 invoices for March 9, 2024 totaling \$245,915.81 (including payroll) voted unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.

6. **Work Schedule:** Tim M. reports that field crews have primarily been working on source reduction jobs including stream cleaning throughout the districts. This afternoon there will be a meeting regarding the source reduction jobs, including excavator work, and the seasonal

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transition to larviciding. Excavator jobs in the towns of Hudson, Hopkinton, and Westborough have been completed. Our active low impact source reduction jobs are located in Ashland, Auburn, and Lunenburg, with others scheduled. Field crews completed a DigSafe seminar on safe practices while excavating. Since the last Commission meeting, 93 tires have been collected from the town of Sherborn, and 67 in Auburn. There are also several tire collection events scheduled for the spring.

7. **Old Business:** Tim M notified to the Commission that the preliminary FY25 budget request of \$3,007,810, a 5% increase, has been sent to member communities in the form of the Annual Budget notice.

Curtis Best has officially retired, and CMMCP has began receiving applications for the vacant Entomologist position. Tim M hopes to schedule interviews soon. It is anticipated that the two seasonal entomologists from the 2023 season will return this year, which should help CMMCP process mosquito samples.

Progress on the EV First Initiative has continued at CMMCP. A quote was obtained from an electrician, and the landlord has approved this project, both of which will be used in the grant process. Changes in the grant language regarding remaining lease should help CMMCP qualify.

8. **New Business:** Tim M and Frank C attended the virtual meeting with the SRB on February 28. This meeting focused on the EV First Initiative and potential service agreements between the MCPs.

Preparations for the spring aerial have continued. A new landing zone for the Billerica and Chelmsford portions of the operation are still being investigated.

Ground larviciding will begin in the next couple of weeks, including pre-treatments using Natular G30.

Larvicide product has been ordered, likely for the last time in FY24. Additionally, catch basin products are stocked for the season, and ULV products should also be supplied through the end of the current fiscal year.

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Tim M and Frank C are planning to attend the Vector-borne Disease Symposium at the Connecticut Agricultural Experiment Station on March 22.

CMMCP was contacted by the town of Tewksbury and asked to attend the Tewksbury Health Fair on April 4.

The Office Administrator position has been filled, and the individual has started this week.

Tim M has officially been appointed the Interim Director of CMMCP.

The Entomologist position has been posted, and Tim M has begun receiving resumes. Interviews will be scheduled soon.

All CMMCP seasonal positions are being posted, and once applicant resumes are received and reviews, interviews will be scheduled.

9. No correspondences were received for Commission review.
10. At 11:19AM, Mr. Day directed the Commission to begin the Board Executive Session. Tim M and Frank C left the meeting at this time. At 11:30AM Tim M and Frank C rejoined the meeting, but immediately left as Mr. Day requested more time. Tim M and Frank C then rejoined at 11:39AM, following the completion of the Board Executive Session.
11. Other business not anticipated by the Chair 48 hours in advance, as informational: none
12. The meeting adjourned at 11:39AM. The next meeting date is April 10, 2024 by conference call unless otherwise posted.

Approved: Richard J. Day  
Richard Day, Commission Chair, CMMCP

Date: April 15, 2024

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