

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: January 8, 2020
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Pablo Noguera, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy.

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1. Mr. Day called the meeting to order at 11:18AM by declaring we had a quorum present, and noting for the record the agenda was posted online on January 8, 2020 at 10:32AM. 5 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were present.

2. Public comment – none

3. The minutes of November 13, 2019 CMMCP Commissioner's meeting were approved on a motion by Mr. Telford, seconded by Mr. Mazzuchelli.

4. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Nov. 16, 2019	\$23,165.98	Nov. 23, 2019	\$23,084.30
Nov. 30, 2019	\$23,842.40	Dec. 7, 2019	\$23,936.15
Dec. 14, 2019	\$24,108.40	Dec. 21, 2019	\$24,009.40
Dec. 28, 2019	\$23,860.90	Jan. 4, 2020	\$24,083.65

5. Submitted FY/19 invoices for November 13, 2019 totaling \$286,046.99 (including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.

6. **Work Schedule:** Tim M. reports that the work crews are currently in full water management mode. They spent much of December conducting stream cleaning throughout the district in effort to provide a minimum of 2,500 feet of stream cleaning in each city and town. We had an excavator job completed in Leominster, with upcoming work in Lunenburg and Northbridge. There are low impact projects in progress in Stow, Lowell, Shrewsbury and Millville. Low impact work was completed in Wilmington, Leominster, Sherborn, Millville, Leominster, Acton, Southboro, Natick and Auburn. Since our last meeting we collected 111 tires, bringing the total for this program to 32,060 tires.

2020 Meeting Schedule:

7. **Old Business**: Tim D noted the FY21 budget request remains at \$2,642,188, a 2.5% increase. Additional information will be available in the coming months that may change this budget amount.

Tim D met with the Southbridge Board of Health on November 14, 2019 and presented information on our program. They expressed support for joining our program and have sent a memo of support to the Town Council.

The SRMCB had an aerial debrief meeting here on November 18, 2019.

2020 operational plans are still underway, the GIS department is working on maps of larval wetlands for *Cs. melanura* and *Cq. perturbans* for possible aerial larviciding this spring.

The NMCA annual meeting was held on Dec. 9-11 and Milford, CMMCP staff attended and earned CEU's for their pesticide licenses.

8. **New Business**: Tim D will be attended a meeting of the West Boylston Board of Health tonight.

The SRMCB has their first quarterly meeting of 2020 on January 22 at the DFW headquarters.

There will be another MCD Director's meeting on January 30 at the CMMCP office.

2 CMMCP employees took the Category 47 pesticide license test in December and employee John C. Briggs did pass the exam.

The FTE posting to fill up to three open Field Tech positions has closed, 2 positions will be offered to applicants with one position to be reposted soon.

Tim M has begun to look over our training schedule and will have more information at the February meeting.

Heavy equipment purchasing will be put on hold until we calculate the cost of the spring aerial treatments.


A quote for our computer upgrades is expected within the new week.

9. No correspondences were received for Commission review.

2020 Meeting Schedule:

January-8, **February 12**, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 18*, December 16*

10. Other business not anticipated by the Chair 48 hours in advance, as informational: Tim D presented Commissioner Pablo Noguera with the NMCA Colburn Award for 20+ years in mosquito control.
11. The meeting adjourned at 11:36AM. **The next meeting date is February 12, 2020, location 111 Otis St.**

Approved:  _____
Richard Day, Chairman, CMMCP

Date: 3-11-20

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