

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....

Date: November 13, 2019
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy.
Not in attendance was Commissioner Dean Mazzarella.

.....

1. Mr. Day called the meeting to order at 11:03AM by declaring we had a quorum present, and noting for the record the agenda was posted online on November 7, 2019 at 11:15AM. 4 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were present.

2. Public comment – none

3. The minutes of October 9, 2019 CMMCP Commissioner's meeting were approved on a motion by Mr. Mazzuchelli, seconded by Mr. Telford. Mr. Noguera abstained.

4. The minutes of October 9, 2019 CMMCP Commissioner's meeting Executive Session were approved on a motion by Mr. Mazzuchelli, seconded by Mr. Telford. Mr. Noguera abstained.

5. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

Oct. 12, 2019	\$24,940.80	Oct. 19, 2019	\$25,870.47
Oct. 26, 2019	\$23,232.80	Nov. 2, 2019	\$23,232.80
Nov. 9, 2019	\$23,232.80		

6. Submitted FY/19 invoices for November 13, 2019 totaling \$175,185.14 (including payroll) were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

6. **Work Schedule:** Tim M. reports that the work crews are currently in full water management mode. We have caught up to the majority of requests for tires pickups. We are now making collections as they come in, usually picked up within a week. An excavator job was completed in Boxboro, with excavator jobs on deck in Leominster, Lunenburg and Northbridge. We have low impact work in progress in Wilmington, Leominster, Stow, Sherborn and Millville. Since our last meeting we completed low impact work in Sherborn, Sturbridge, Leominster (4 projects), Dracut, Lunenburg, Fitchburg, Berlin, Hudson, Westboro,

2019 Meeting Schedule:

Auburn (2), Northbridge, Natick, Westford and Ashland. We collected 436 tires, 248 from a collection organized by the Holliston Board of Health. CMMCP employees were treated to an appreciation lunch sponsored by Tim & Tim on October 25.

7. **Old Business:** Tim D had a report on the arbovirus situation to date. The numbers are not far off from our last meeting; statewide, 87 samples of WNV and 428 samples of EEE have been identified. In the CMMCP service area, we have received confirmation of 10 pools of WNV and 29 pools of EEE. We have collected 205,144 specimens (6,468 pools), with 56,374 (2,416 pools) submitted for testing.

Tim D noted the FY21 budget request remains at \$2,642,188, a 2.5% increase. Additional information will be available in the coming months that may change this budget amount.

Tim D met with the Mendon Boards of Health and Selectmen at a joint meeting on October 15, 2019 and presented information on our program.

Tim D presented information on our services at 2 public events in Grafton prior to town meeting, on October 16, 2019. Attendance was sparse.

Most CMMCP employees went to the NMCA Field Day on October 17, 2019. CEUs were earned.

Tim D and Commissioner Sam Telford attended the Grafton Fall Town Meeting on October 21, 2019. By an overwhelming majority, Grafton voted to join the CMMCP program effective April 1, 2020. On a motion by Mr. Noguera, seconded by Mr. Mazzuchelli, it was voted unanimously to accept Grafton into our program effective April 1, 2020. The SRMCB has already voted to accept Grafton into CMMCP.

Tim D attended the Uxbridge Fall Town Meeting on October 22, 2019. The town did not vote to join our program.

CMMCP hosted a meeting of the MCD Directors and Superintendents on October 29, 2019. Representatives from MDPH and SRMCB were also in attendance. Goal of this meeting was to discuss plans for EEE risk reduction in 2020.

The SRMCB had a quarterly meeting on October 31, 2019. Agenda topics included budgets, regional updates and discussion of the 2019 aerial events.

Tim D has been invited to the Southbridge Board of Health meeting on November 14, 2019.

2019 Meeting Schedule:

8. **New Business:** Tim D sent information requested by the SRMCB on a cost reimbursement for EEE interventions.

SRMCB has instructed the Districts to send in information on strategies, equipment and personnel for EEE risk reduction for 2020.

The SRMCB will have a debrief meeting on November 18, 2019 at the CMMCP office.

Tim D has seen the Fall Town Meeting warrant for the town of Shirley, there is no article to join.

Tim D attended the Upton Fall Town Meeting on November 5, 2019. They did not vote to join CMMCP.

Tim D has read minutes from the Leicester Board of Selectmen, they did vote to support funding for CMMCP in the FY21 budget cycle. Tim anticipates a warrant article for the spring 2020 Town Meeting.

The Devens assessment has been received and deposited into our account.

The NMCA annual meeting will be Dec. 9-11 in Milford. CMMCP staff will attend, pesticide credits (CEU) will be available.

2 CMMCP employees will be taking the Category 47 pesticide license exam in December.

The next agenda topic was a staff pay review. After discussion and on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli, it was voted unanimously to change the hourly salaries of the following employees to the rates shown below, effective November 18, 2019:

NAME	NEW RATE	NAME	NEW RATE
Begin, Jay	\$38.45	Holmes, Ellen	\$20.31
Best, Curtis	\$44.82	McGlinchy, Timothy	\$47.02
Briggs, John C.	\$20.00	Mullins, David	\$26.16
Briggs, Jonathan	\$32.02	Neusch, John	\$20.00
Cornine, Frank	\$29.45	Proctor, Katrina	\$30.65
Croshaw, Edward	\$24.17	Provost, Jeffrey	\$24.41
Cunningham, Jim	\$21.21	Ragozzino, Nick	\$23.95
Demers, Richard	\$22.51	Tagg, Michael	\$24.17
Deschamps, Timothy	\$58.51	Walsh, Dave	\$23.89
Healy, Sean	\$24.91	Welch, Timothy	\$31.25

2019 Meeting Schedule:

January-9, February-13, March-13, April-10, May-8, June-12, July-10, August-14, September-11, October-9, November-13, **December 18***

Tim D had an update on our seasonal staff; all have left service except for our GIS intern.

An FTE posting is active to fill up to three open Field Tech positions.

Tim D stated that information on a possible heavy equipment purchase (skid/steer loader and/or a mini excavator) will be presented for Commission review in the coming months, as well as a necessary upgrades to our computer system. We have a network review scheduled on December 2, 2019

9. One correspondence was received for Commission review, a thank you from a resident of Chelmsford for ditch work on his property, and our efforts this past summer.
10. Other business not anticipated by the Chair 48 hours in advance, as informational: Tim D had a *Wing Beats* article co-written by Staff Biologist Frank Cornine to show the Commission.
11. The public meeting adjourned at 11:50AM. Tim D reminded the Commission that the next meeting was on December 18, which is not the second Wednesday.

Approved: 
Richard Day, Chairman, CMMCP

Date: Jan. 8, 2020.

2019 Meeting Schedule:

January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 18*