

**CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT**  
**MINUTES OF THE COMMISSIONER'S MEETING**

.....  
Date: December 12, 2018  
Time: 11:00 AM  
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532  
Present: Richard Day, Paul Mazzuchelli, Sam Telford, Tim Deschamps & Tim McGlinchy. Not in attendance were Commissioners Dean Mazarella and Pablo Noguera. No members of the public were in attendance.  
.....

1. Mr. Day called the meeting to order at 11:09AM by declaring we had a quorum present, and noting for the record the agenda was posted online on December 7, 2018 at 11:07AM. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy.
2. The minutes of November 14, 2018 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford:

Nov. 17, 2018	\$22,652.00	Nov. 24, 2018	\$22,652.00
Dec. 1, 2018	\$22,755.60	Dec. 8, 2018	\$22,755.60
4. Submitted FY/19 invoices for December 12, 2018 totaling \$119,371.34 (including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Telford.
5. **Work Schedule:** Tim M. reports that crews now are focused on water management work and stream cleaning throughout the project territory. We are trying to reach our goal of accomplishing at least 2,500' of stream cleaning in each town. No excavator jobs were completed since our last meeting. We have excavator jobs ready to go in Leominster, Southboro & Auburn. Low impact jobs were completed in Stow, Sherborn, Hudson, Auburn and three in Northbridge. Low impact work is ongoing in Fitchburg, Billerica, Hudson, Sherborn and Auburn. 30 jobs are ready to go in 21 member communities. 204 tires were collected in 6 towns from Nov. 10 to Dec. 12. Total tires to date in this program is 28,857 or 288.57 tons.
6. **Old Business:** No update on the FY20 budget amount. Tim D's initial estimate for FY20 is \$2,577,745, a 3.4% increase (\$84,761).

2019 Meeting Schedule:

Phase 2 of our building security system upgrade will begin in a few weeks and should be done by the end of January.

Tim D. will be gathering additional information on upgrades to our computer network for Commission review over the next few weeks.

Surplus property has been listed on the state listing and will be disposed of according to proper policies and regulations.

7. **New Business**: The check for \$12,000 for the town of Devens' 2019 membership in our program has been received and deposited into our account.

The process to convert seasonal employee employee John Briggs is moving forward. Employee John Neusch's status should be finalized shortly.

The next agenda item was employee salary adjustments. After discussion, it was motioned by Mr. Mazzuchelli, seconded by Mr. Telford and voted unanimously to change the hourly rates of the following employees, effective December 17, 2018:

NAME	NEW RATE
Allard, Edward	\$23.04
Begin, Jay	\$36.97
Best, Curtis	\$43.10
Briggs, John	\$17.95
Briggs, Jonathan	\$30.79
Cornine, Frank	\$26.70
Croshaw, Edward	\$21.44
Cunningham, Jim	\$19.05
Demers, Richard	\$20.01
Deschamps, Timothy	\$56.81
Garcia, Bryan	\$18.31
Healy, Sean	\$23.72
Holmes, Ellen	\$19.34
McGlinchy, Timothy	\$45.21
Mullins, David	\$23.95
Neusch, John	\$17.95
Proctor, Katrina	\$29.47

2019 Meeting Schedule:

Provost, Jeffrey	\$23.25
Ragozzino, Nick	\$20.47
Tagg, Michael	\$22.36
Walsh, Dave	\$22.09
Welch, Timothy	\$30.85

The OVM lease/purchase of 5 new vehicles is progressing and we expect delivery in a few weeks.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: none
9. Two correspondences was received for Commission review, an email from MDAR Chief of Staff Alisha Bouchard thanking us for our participation in the veteran's clothing drive, and an email from a resident of Sherborn thanking us for ditch maintenance work performed on her property.
10. Public comment – none
11. The meeting adjourned at 11:24PM. **Next meeting date is January 9, 2019, location 111 Otis St.**

Approved: Richard J. Day  
Richard Day, Chairman, CMMCP

Date: JAN 9, 2019

2019 Meeting Schedule:

**January 9**, February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 18\*