

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT
MINUTES OF THE COMMISSIONER'S MEETING

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Date: April 11, 2018
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Pablo Noguera, Tim Deschamps & Tim McGlinchy. Paul Mazzuchelli and Sam Telford were not present. No members of the public were present.

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1. Mr. Day called the meeting to order at 11:14AM by declaring we had a quorum present, and noting for the record the agenda was posted online on Apr. 7, 2018 at 12:40PM. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy.

2. The minutes of February 14, 2018 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera:

Feb. 17, 2018	\$22,143.20	Feb. 24, 2018	\$22,143.20
Mar. 3, 2018	\$22,143.20	Mar. 10, 2018	\$22,143.20
Mar. 17, 2018	\$22,143.20	Mar. 24, 2018	\$22,143.20
Mar. 31, 2018	\$22,143.20	Apr. 7, 2018	\$21,554.40

4. Submitted FY/18 invoices for April 11, 2018 totaling \$292,245.70 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Noguera.

5. **Work Schedule:** Tim M. reports that the work crews are all out finishing up ditch maintenance work. Some of the work crews are out larviciding now as some woodland pools are have larvae. By the end of the week all district work crews will be out larviciding. No low flow or standard excavator jobs have been completed, and no excavator jobs are in progress. We have excavator jobs ready to go in Tewksbury, Auburn and Billerica. One low impact project is in progress in Chelmsford, with 18 projects completed in 14 member communities since we last met. 19 low impact jobs are ready to go in 12 communities. 164 tires have been collected in 5 towns, with collections set up in Leominster, Fitchburg and Wilmington. To date we have collected 25,660 tires.

6. **Old Business:** Tim D worked up a brief report of the new building's energy usage. Electricity cost is comparable, and heating costs have increased by 37-40%. A more detailed report comparing therms and kWh will be generated in a few months.

2018 Meeting Schedule:

Our budget estimate for FY19 remains at \$2,343,984, a 3.4% increase over FY18.

Bids for our security access control systems are in, and Tim has awarded the bid to BCM Controls, at a cost of \$29,675. Installation will begin in a few weeks.

Tim received another bid for our website revision, and it came in at \$29,000. He has contacted Virtual Towns & Schools and asked them to proceed under their bid of \$6,500.

Several staff members attended the 9th annual EEE conference in Manchester, NH on April 3, 2018.

Tim D. has begun to monitor annual town meeting warrants, and has viewed 7 so far, with no mention of warrant articles that pertain to CMMCP.

7. **New Business:** Tim D has continued to coordinate with Worcester city officials and is cautiously optimistic at this time, but more work still have to be done.

Quotes for a presentation system for the conference room are being received and will be reviewed soon. Anticipated cost is between \$8,000 and \$12,000.

Our seasonal posting interview process is complete. We will have 3 surveillance technicians, 1 research assistant and 4 field technicians on staff this summer.

Field technician Bryan Garcia has passed his category 47 exam.

Our (2) Ford F-150 trucks have been received and have been added to our fleet.

Tim D presented the Commission with a quote from Clarke Mosquito Control Products for a ProMist Dura sprayer. He stated that up to four would be needed to bring the fleet up to total compliance with this new technology. The Commission directed Tim to proceed with this purchase.

Tim M had an update on the GIS/sprayer program. Things are on track and this work will continue to move forward.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: Tim M noted that compliance with the Children's Protection Act reverted to zero with the addition of new pesticides, but after a mass mailing it has climbed to 15%. Tim also wanted to note for the record that Facility Manager Tim Welch has been doing excellent work on sprayer installations and other important work.

2018 Meeting Schedule:

9. One correspondences were received for Commission review, a letter from a resident of Chelmsford thanking us for recent work performed.
10. Public comment – none
11. The meeting adjourned at 11:42PM. Next meeting date is May 9, 2018 **location 111 Otis St.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: May 9, 2018

2018 Meeting Schedule:

January 10, February 14, March 14, April 11, **May 9**, June 13, July 11, August 8, September 12, October 10, November 14, December 12