

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: April 10, 2019
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella & Sam Telford, Tim Deschamps & Tim McGlinchy. Not in attendance were Commissioners Pablo Noguera & Paul Mazzuchelli. No members of the public were present.
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1. Mr. Day called the meeting to order at 11:23AM by declaring we had a quorum present, and noting for the record the agenda was posted online on April 5, 2019 at 8:48AM. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were present.
2. The minutes of March 13, 2019 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.
3. The following payrolls were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford:

Mar. 16, 2019	\$23,713.20	Mar. 23, 2019	\$23,713.20
Mar. 30, 2019	\$23,713.20	Apr. 6, 2019	\$23,713.20
4. Submitted FY/19 invoices for April 10, 2019 totaling \$134,818.50 (including payroll) were approved unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford.
5. **Work Schedule:** Tim M. reports that the crews have been performing water management work throughout most of the last month. They are wrapping up their current projects and will begin larviciding by this Friday (weather permitting). Low impact projects were completed in Acton, Auburn, Tewksbury and Blackstone. We have projects in progress in Marlboro and Southboro. Since our last meeting we collected 146 tires; totals to date are 29,207 tires collected and recycled (292.07 tons).
6. **Old Business:** Final update on the FY20 budget amount. Tim D's estimate for FY20 has not changed at \$2,577,745, a 3.4% (\$84,761) increase. SRB will be informed that this is the amount we are requesting to be certified at their May meeting. The SRB's budget process (community notification) has resulted in

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one correspondence so far; a member of the Millville Finance Committee asked for an update on work done in 2018. Tim D was able to get that information back to her the next day.

Tim D. has scheduled a tech for a system inventory and a quote on upgrades to our computer network. Additional information will be presented for Commission review.

The SRB had another quarterly meeting on March 20 at the DFW building. Agenda topics included an update on the Pioneer Valley Mosquito Control Project, as well as regional Project updates.

Plans are firming up for our standard helicopter application in Billerica, Boxborough and Chelmsford.

7. **New Business:** The next agenda item was a discussion on our starting salary for full time Field Technicians. Our current starting rate is \$16.92; most other Projects have a higher starting rate, up to \$19.00 per hour. Tim D's proposal for Commission consideration was to increase the starting rate to \$17.95, with an increase to \$18.49 after the probationary period and successful receipt of the pesticide license. If this were to become in effect, this would create a situation with some current staff. In Tim D's opinion, all of the Field Technicians should see an increase, as should 2 Crew Leaders. Tim D also pointed out that our 2 Biologists are making below similar positions in other Projects, with similar work histories. After much discussion, the Commission voted unanimously on a motion by Mr. Mazzarella, seconded by Mr. Telford to accept the new starting rate and to change the hourly rates of the following employees, effective May 13, 2019:

NAME	TITLE	NEW RATE
Cornine, Frank	STAFF BIOLOGIST	\$28.32
Mullins, David	FIELD BIOLOGIST	\$25.15
Tagg, Michael	CREW CHIEF	\$23.02
Ragozzino, Nick	CREW CHIEF	\$22.81
Walsh, Dave	FIELD TECH	\$22.75
Croshaw, Edward	FIELD TECH	\$22.31
Demers, Richard	FIELD TECH	\$21.44
Cunningham, Jim	FIELD TECH	\$20.20
Neusch, John	FIELD TECH	\$19.05
Briggs, John	FIELD TECH	\$19.05

Tim D informed the Commission that our parking lot is being used off hours, and he is concerned about damage to the building or vehicles, plus any possible liability issues. He has requested quotes from fencing companies, and has received quotes from \$20-28,000 for an electric gate, not including the cost of an electrician. Quotes for a manual gate have ranged from \$9-10,000. He has reached out to the

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landlord but was told this would be our responsibility. The Commission directed Tim D to find an in-house (lower cost) solution.

Tim M had an update on our 2019 training; Haz-Com training will be held in May; 1c/2a hoist license tests are scheduled for Sean Healy, Rick Demers and Nick Ragozzino this month; Dig Safe training was held on March 19; the Clarke Workshop was held on April 4; Rick Demers and Katrina Proctor attended some UMASS Pesticide Workshops; Jonathan Briggs is currently in CDL-A training, and we have a webinar scheduled on April 22 titled "Prepping for an OSHA Inspection". Additional training programs may be scheduled as they are available and needed.

Seasonal positions have been posted and interviews started this week.

Bryan Garcia (Field Technician) gave notice 3 weeks ago, his position will be posted on MassCareers once the approval paths have been completed.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: none
9. Three correspondences were received for Commission review from a project we did in Natick.
10. Public comment – none
11. The meeting adjourned at 11:55AM. **Next meeting date is May 8, 2019, location 111 Otis St.**

Approved: _____
Richard Day, Chairman, CMMCP

Date: May 8, 2019

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