

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT
MINUTES OF THE COMMISSIONER'S MEETING

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Date: July 10, 2019
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzarella, Paul Mazzuchelli, Pablo Noguera, Tim Deschamps & Tim McGlinchy. Not in attendance was Commissioner Sam Telford.
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1. Mr. Day called the meeting to order at 11:10AM by declaring we had a quorum present, and noting for the record the agenda was posted online on July 3, 2019 at 7:56AM. 4 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were present.

2. Public comment – none

3. The minutes of May 8, 2019 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.

4. The following payrolls were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera:

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|---------------|-------------|---------------|-------------|
| May 11, 2019 | \$23,580.63 | May 18, 2019 | \$26,569.49 |
| May 25, 2019 | \$30,620.77 | Jun. 1, 2019 | \$29,717.48 |
| Jun. 8, 2019 | \$32,484.23 | Jun. 15, 2019 | \$32,245.78 |
| Jun. 22, 2019 | \$32,163.06 | Jun. 29, 2019 | \$31,905.86 |

5. Submitted FY/19 invoices for July 10, 2019 totaling \$334,274.57 (including payroll) were approved unanimously on a motion by Mr. Mazzuchelli, seconded by Mr. Noguera.

6. **Work Schedule**: Tim M. reports that the crews are in full summer mode. Crews are working nights adulticiding and treating catch basins during the daytime. Seasonal workers are helping with the surveillance program as well as treating catch basins, performing mosquito identifications and working in the GIS program. Abandoned swimming pools are being databased and treated with long term bacterial products. We have received 10,947 service requests for adulticiding, and have closed out 8,846 (81%), leaving 1,191 open (18%). 110 service requests have been cancelled due to proximity to water, pesticide exclusions, etc. We have 3 excavator jobs ready to go during the low flow period, in Leominster, Fitchburg

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and possible Berlin. 1,366 tires were collected since our last meeting in 21 member communities. We participated in 5 community-wide events in Auburn, Fitchburg, Leominster, Tewksbury and Wilmington. Tim M wanted to note for the record that Office Manager Ellen Homes has been doing a great job answering the phones, and Tim D remarked that the night crews have done well despite being short-staffed for extended periods due to call outs and/or new employee training. The new electronic routing and notification system has allowed us to be more responsive with less staff.

7. **Old Business**: Tim D had an update on the town meeting warrants for 2019; he has reviewed all warrants and there were no articles to join or withdraw. The pesticide bylaw in Shrewsbury did not pass; there was an exemption for mosquito control in the language in any case.

There was a quarterly SRMCB meeting in Westboro on May 15; the main agenda topic was budgets, and our budget request was certified by a unanimous vote of the SRMCB. As an FYI, SRMCB member Gary Gonyea (Mass. DEP representative) has retired, his replacement on the Board has been named, and Tim D has reached out to offer assistance and a welcome.

8. **New Business**: Tim D has been monitoring the arbovirus situation, no virus has been identified in the State to date. The Commission was reminded that this time last year we were already performing vector control applications.

Tim D alerted the Commission that he will be presenting information for their consideration on several heavy equipment lease/purchase or outright purchases; one for a skid steer and another for a mini-excavator.

The Commission was updated on our fleet status; all new trucks are in service, and 2 ultrasonic weather station have also been mounted on 2 of our spray rigs. Tim D will have more information on these devices for the Commission at a future meeting.

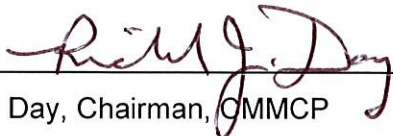
Our training season has ended, our 2 new FTE were trained in adulticide operations and are now out working on their own.

The FTE posting was cancelled due to a low response. Tim D noted that Ed Allard will be retiring at the beginning of August; Tim and Tim will consider the current staffing levels and determine the best course of action for Commission review at a future meeting.

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Seasonal positions have been filled, all staff are fulfilling their required duties. The 2 new seasonal Field Technicians passed the catch basin permit test.

9. No correspondences were received for Commission review.
10. Other business not anticipated by the Chair 48 hours in advance, as informational: none
11. The meeting adjourned at 11:44AM. **Next meeting date is August 14, 2019, location 111 Otis St.**

Approved: 
Richard Day, Chairman, CMMCP

Date: Aug 14, 2019

2019 Meeting Schedule:

January-9, February-13, March-13, April-10, May-8, June-12, July-10, **August 14**, September 11, October 9, November 13, December 18*