

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: August 8, 2018
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Paul Mazzuchelli, Dean Mazzarella, Sam Telford, Tim Deschamps & Tim McGlinchy. No members of the public were in attendance.
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1. Mr. Day called the meeting to order at 11:00AM by declaring we had a quorum present, and noting for the record the agenda was posted online on August 6, 2018 at 6:59AM. 5 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy.

2. The minutes of July 11, 2018 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli:

July 7, 2018	\$25,428.87	July 13, 2018	\$26,137.88
July 21, 2018	\$26,113.64	July 28, 2018	\$27,406.04
August 4, 2018	\$26,589.30		

4. Submitted FY/18 invoices for August 8, 2018 totaling \$204,621.79 (including payroll) were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzuchelli.

5. **Work Schedule:** Tim M. reports that the work crews are all servicing spray requests and treating catch basins. Seasonal basin crews are out each day performing treatments, expanding on the work by the night crews. To date we have received over 15,500 service requests, and have closed out 93%. Mosquito populations are quite high along with corresponding virus isolations. Tim D reports we have treated 93,185 basins and will end this program the last week of the month.

6. **Old Business:** Preliminary budget discussion began for FY20. Tim D's initial estimate for FY20 is \$2,577,745, a 3.4% increase (\$84,761). A final balance forward amount will be ready at the end of the month.

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Tim D has will try and coordinate filming of our services for the video production over the next few weeks.

Tim had an update on the arbovirus situation in our area: to date we've had 36 isolations in 18 communities. 17 additional isolations are pending in 9 communities, 3 of them new. All communities have agreed with recommendations to spray the affected areas up to this point. Communities have begun to request field and park sprayings as well.

7. **New Business**: Tim D discussed adding an additional FTE to our staff. After discussion on current and future staffing needs, the Commission directed Tim to move forward.

Tim D presented the Commission with the cost of another tax exempt lease purchase (TELP) of 5 new trucks. After discussion of our fleet status, the Commission directed Tim to move forward with the lease/purchase.

Tim D had an update on the GIS/sprayer program. We have added 5 more tablets under a promotion from Frontier Precision. The Commission will be given a presentation on this program in September or more likely October by Staff Biologist Frank Cornine.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: none
9. No correspondences were received for Commission review.
10. Public comment – none
11. The meeting adjourned at 11:50PM. **Next meeting date is September 12, 2018, location 111 Otis St.**

Approved: Richard J. Day
Richard Day, Chairman, CMMCP

Date: Sept. 12, 2018

2018 Meeting Schedule:

January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, **September 12**, October 10, November 14, December 12