

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

.....
Date: August 14, 2019
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Dean Mazzearella, Sam Telford, Tim Deschamps & Tim McGlinchy. Not in attendance were Commissioners Paul Mazzuchelli & Pablo Noguera.
.....

1. Mr. Day called the meeting to order at 11:09AM by declaring we had a quorum present, and noting for the record the agenda was posted online on August 9, 2019 at 10:27AM. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy. No members of the public were present.

2. Public comment – none

3. The minutes of July 10, 2019 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Mazzearella, seconded by Mr. Telford.

4. The following payrolls were approved unanimously on a motion by Mr. Mazzearella, seconded by Mr. Telford:

July 5, 2019	\$27,890.00	July 12, 2019	\$29,778.44
July 20, 2019	\$30,079.44	July 27, 2019	\$29,890.39
Aug. 3, 2019	\$30,726.52	Aug. 10, 2019	28,023.55

5. Submitted FY/19 invoices for August 14, 2019 totaling \$356,366.36 (including payroll) were approved unanimously on a motion by Mr. Mazzearella, seconded by Mr. Telford.

6. **Work Schedule:** Tim M. reports that the crews are working nights responding to resident's service requests and treating abandoned pools, wet areas, tire piles and catch basins during the daytime. Seasonal workers are working the surveillance program as well as treating catch basins, performing mosquito identification and working in the GIS department. Low flow projects were done with the excavator in Fitchburg & Leominster since we last met. We have an excavator job ready to go in Berlin. We have received 14,758 service requests for adulticiding, and have closed out 13,710 (81%), leaving 1,048 open (7%). 114 tires were collected since our last meeting in 11 member communities.

2019 Meeting Schedule:

7. **Old Business:** Tim D has been monitoring the arbovirus situation. Statewide, 35 samples of WNV and 232 samples of EEE have been identified. Bristol & Plymouth counties have been aerially sprayed to reduced risk from EEE. In the CMMCP service area, we have received confirmation of 2 pools of WNV and 4 pools of EEE. Response to reduce risk in these areas have been coordinated with local officials. As this summary was being given, Tim took a call from MDPH alerting us to additional pools of EEE in Hopkinton, Lowell and Westboro, with a pool of WNV in Worcester. He will reach out to local officials to determine the response.

Tim D noted the FY21 spending is due into SRMCB next week; he calculated a rough estimate for FY21 in the amount of \$2,642,188, a 2.5% increase. Additional information will be available in the coming months that may change this budget amount.

8. **New Business:** Tim D stated that information on a possible heavy equipment purchase (skid/steer loader and/or a mini excavator) will be presented for Commission review in the coming months, as well as a necessary upgrade to our computer system.

An FTE posting will be sent out to HR in a few weeks to fill one open position.

Tim D received a mutual aid request from Cape Cod Mosquito Control Project (CCMCP) for adulticiding in the town of Falmouth due to EEE findings. Tim followed the CMMCP mutual aid policy, and the SRB is meeting at this moment to go over this request and give approval. Once approval is received then 2 technicians will head down to the Cape and perform a spray application in an area CCMCP has determined. Their techs will perform the application with our techs riding alongside to give assistance as needed. An ISA has been calculated by SRB to reimburse for associated costs.

9. No correspondences were received for Commission review.
10. Other business not anticipated by the Chair 48 hours in advance, as informational: none
11. The meeting adjourned at 11:33AM. **Next meeting date is September 11, 2019, location 111 Otis St.**

Approved: 
Richard Day, Chairman, CMMCP

Date: 10-9-2019.

2019 Meeting Schedule: