

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

MINUTES OF THE COMMISSIONER'S MEETING

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Date: September 12, 2018
Time: 11:00 AM
Place: CMMCP Headquarters, 111 Otis Street, Northborough, Massachusetts 01532
Present: Richard Day, Pablo Noguera, Dean Mazzarella, Tim Deschamps & Tim McGlinchy. No members of the public were in attendance.
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1. Mr. Day called the meeting to order at 11:10AM by declaring we had a quorum present, and noting for the record the agenda was posted online on September 10, 2018 at 6:41AM. 3 CMMCP Commissioners were in attendance, as was CMMCP Executive Director Tim Deschamps and CMMCP Director of Operations Tim McGlinchy.

2. The minutes of August 8, 2018 CMMCP Commissioner's minutes were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella.

3. The following payrolls were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella:

Aug. 11, 2018	\$26,729.96	Aug. 18, 2018	\$25,761.32
Aug. 25, 2018	\$25,896.12	Sept. 1, 2018	\$25,861.88
Sept. 8, 2018	\$28,234.32		

4. Submitted FY/18 invoices for September 12, 2018 totaling \$235,572.38 (including payroll) were approved unanimously on a motion by Mr. Noguera, seconded by Mr. Mazzarella.

5. **Work Schedule:** Tim M. reports that the work crews are out performing various control measures. Some crews are checking larval sites and reporting scattered larval findings, other crews have begun water management projects. Our surveillance program is still running with seasonal staff collecting specimens for our lab personnel to ID and submit. Crews have been on overtime shifts for vector control applications where needed. Water management will be in full swing next week. We completed 2 low flow excavator jobs, one in Auburn and one in Chelmsford. One low flow job is in progress this week in Chelmsford. Excavator jobs are ready to go in Leominster, Marlboro, Southboro, Westboro & Auburn. One low impact job was completed in Hudson. 46 low impact projects are ready to go in 26 member communities. 660 tires were picked up for recycling since our last meeting, bringing the total for this program to 27,484 tires. We will participate in the Zero Waste Day event in Tewksbury scheduled on September 22.

2018 Meeting Schedule:

6. **Old Business:** No update on the FY20 budget amount. Tim D's initial estimate for FY20 is \$2,577,745, a 3.4% increase (\$84,761).

Tim D has had issues coordinating filming of our services for the video production.

Tim had an update on the arbovirus situation in our area: to date we've had 144 isolations all in WNV, with 14 more WNV pending this week. All communities have agreed so far with recommendations to spray the affected areas. Communities have requested field and park sprayings as well. The weather will turn cooler soon, and ULV applications will become impractical.

7. **New Business:** Tim had had an update on the pesticide audits – only CORE license holders were sent audit notices; we had one on staff and the paperwork has been submitted.

The NMCA Field Day is scheduled on Oct. 11, 2018 in Carver, MA.

The next SRMCB meeting is October 17, 2018 in Westboro. Tim D. may invite the participants back to the Project to view our new building and have some lunch.

Tim D may also schedule some open house(s) for our Boards of Health personnel – there has been a lot of turnover the past few years, and with all the recent arbovirus activity it may be a good idea to have them come out and learn about our program. Possible dates would be in November. Tim M had a suggestion that it may be a good idea to invite DPW staff out to learn more about what we do.

Tim D discussed our annual resident survey with the Commission; he was directed to send this out next year, and alternate every other year after that.

Under seasonal staff, we have 4 remaining, one who is part time. 3 are running traps and the part timer is helping out with mosquito ID.

Tim D stated he talked to seasonal John Neusch about becoming an FTE. John agreed, and Tim D is moving the process forward with Boston.

The Commission discussed having any current CORE license holders eligible for the specialty prepare for this exam; we anticipate some staff turnover coming up and would like as a large pool of candidate as possible to choose a Crew Leader from if/when this occurs.

2018 Meeting Schedule:

Tim D informed the Commission the tax exempt lease purchase (TELP) of 5 new trucks is underway, with delivery expected about the end of the calendar year.

No update on the GIS/sprayer program but Tim will have Staff Biologist Frank Cornine give a presentation to the Commission in October.

8. Other business not anticipated by the Chair 48 hours in advance, as informational: none
9. No correspondences were received for Commission review.
10. Public comment – none
11. The meeting adjourned at 11:41PM. **Next meeting date is October 10, 2018, location 111 Otis St.**

Approved: 
Richard Day, Chairman CMMCP

Date: Nov. 17, 2018

2018 Meeting Schedule:

January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 12